

Annual Report

2016

George T. Davidson

— The —
Legal Archives Society
— of —
Alberta

LASA / HERD of 1 MEDIA
WRITER & PRODUCER / SCÉNARISTE ET PRODUCTEUR
Julian Black Antelope
DIRECTOR / DIRECTEUR
Mike Peterson
présent / présente

Members of the Law Society of Alberta
Les membres du Conseil du Barreau de l'Alberta
LASA 5-2-48

The Agreement
A historical re-enactment of the true-life events of Lt. George T. Davidson, a Medicine Hat lawyer who gave up privilege and ultimately, his life to serve in the trenches of WWI.
L'Entente
Une reconstitution historique des événements réels de la vie du Lieutenant George T. Davidson, un avocat de Medicine Hat qui a renoncé aux privilèges et finalement, sa vie afin de servir dans les tranchées de la Première Guerre mondiale.
Dulce et decorum est pro patria mori

CAST / ACTEURS
Jacob Lesnik
David Oulton
Shane Ghosh Keeper
Stephane LeGault
William (Bill) Cocks

Thank you / Merci:

Funded by the Government of Canada / Financé par le gouvernement du Canada
Community Initiatives Program Project Grant
Medicine Hat Bar Association
The Lougheed House Conservation Society
Canada
Alberta Government
Medicine Hat The Gas City
125th Anniversary LOUGHEED HOUSE
The Restaurant

LEGALARCHIVES.CA

“To understand the evolution of law and society in Alberta is to understand our past...”

The Legal Archives Society of Alberta is your link to this understanding.”

Society Profile

The Legal Archives Society of Alberta (LASA) is dedicated to preserving, promoting and understanding the evolution of law and society in Alberta by establishing and preserving a complete and accurate historical record of the legal profession in Alberta. Incorporated under the *Societies Act of Alberta* in 1990, LASA is governed by an independent Board of Directors.

In fulfillment of its mission, LASA operates a legal heritage program and facility for the private sector legal community. LASA’s principal objectives are to:

- preserve the documentary heritage of lawyers, judges, and legal organizations in Alberta
- provide services for the legal community to identify, retain and use their archival records
- provide source material for legal and public research in the history of law and society in Alberta
- enhance awareness of and celebrate the role of law in Alberta’s history

LASA’s seven program areas are:

- Archives
- Exhibits and Interpretation
- Research Services
- Records and Archives Consulting
- Legal History Library
- Publications
- Oral History

President's Report



Shaun MacIsaac

Shaun T. MacIsaac, Q.C.
Chair

The Legal Archives Society of Alberta received some significant records in the past year including those from the Hon. Blair Mason, the Medicine Hat Bar Association, the Hon. William A. McGillivray, Q.C., and Joseph and the Hon. John H. MacKenzie.

Highlights of 2016 were the dinner in the Edmonton featuring the Hon. Jean Côté, the premiere of *The Agreement* in Medicine Hat and the dinner in Calgary with the Hon. James Foster.

We are pleased that the legal profession continues to choose LASA as its repository for preserving its history. LASA's staff work diligently to provide archival and research services, and promote Alberta's legal history through LASA's various programs.

Once again, the Law Society of Alberta provided our core funding, for which we are grateful. Our annual campaign and the generosity of our donors provided the financial assistance that allowed us to meet our project goals. We would like to thank our donors for making 2016 another successful year for LASA.

Executive Director's Report



Stacy Kaufeld

Stacy F. Kaufeld, M.A.
Executive Director

2016 was exciting year for the Legal Archives Society of Alberta. LASA Archivist, Brenda McCafferty, along with local actress, Megan Reneau, did an extraordinary job ensuring the successful completion of LASA's first historical short film, *The Agreement*. The film dramatized Alberta lawyer, George Davidson's, send off from Medicine Hat to his death at the Battle of the Somme.

With the support from Library and Archives Canada, LASA was pleased to hire contract Archivist, Kelly Turner, to process the valuable collection of records from the Hon. John Sissons, first resident Judge of the Northwest Territories

We hosted our Annual Historical Dinner in February at the Hotel Macdonald with the Hon. Jean Côté, and in Calgary at the Palliser Hotel in October with the Hon. James Foster, Q.C.

LASA continues to grow and received a number of significant archival donations throughout 2016. Our finances remain stable, and we look forward to continuing as Canada's only independent legal archives.

Key Statistics

Administration and Finances

- received \$195,000 from the Law Society of Alberta in operating grants
- received \$51,992 in special project grants
- received \$22,125 in grants for special archival projects
- \$35,017 raised through our annual campaign
- received \$240 in publication sales
- received \$12,399 in Endowment fund income
- received \$70,415 from casino proceeds (pro-rated over 2 years from the 2016 casino)

Archives

- acquired 15 accessions amounting to approximately 5.5 metres of textual records
- holdings consist of over 850 metres of records by the end of the year

Exhibits and Interpretation

- LASA participated in “Law Day” in Calgary
- LASA participates annually in the Archives Society of Alberta virtual exhibit (archivesalberta.org)
- LASA’s website (legalarchives.ca) includes upcoming events and a virtual exhibit
- Developed several exhibits celebrating Alberta’s legal heritage

Research Services

- received 75 requests for information

***The Agreement* -- Short Historical Drama**

- The true story of a young Medicine Hat lawyer who gave up wealth and privilege, and volunteered to fight in WWI. *The Agreement*, written and produced by Julian Black Antelope and directed by Mike Peterson, is the story inspired by the true events surrounding the enlistment of Medicine Hat lawyer, George T. Davidson.

Oral History

- LASA completed the Edmonton Oral History program with a grant from Alberta Historical Resources Foundation
- LASA plans to conduct more Oral History interviews in Edmonton and Calgary starting in late 2017

Library

- 2 titles were added to the library

Administration and Finances

In 2016, LASA operated on a budget of \$426,989. The Law Society of Alberta provided the core grant of \$195,000.

LASA is a registered charity and holds category “A” status under the *Cultural Properties Export and Import Act*.

Project Funding

In 2015, LASA received funding from Library and Archives Canada and the Archives Society of Alberta for two major archival projects, processing records on aboriginal justice from the Hon. John Sissons and Karen Gainer, that were completed by Kelly Turner and Brenda McCafferty in 2016.

A number of funding organizations (see Page 9) contributed to LASA producing a short film commemorating Alberta lawyers who fought during World War I. The film was completed in April 2016, and has been screened at numerous events across Alberta.

LASA is grateful for all funding that enables us to preserve and promote Alberta’s legal heritage.



*Karen Gainer, Q.C.
LASA # 118-G-1*

2016 Annual Campaign

The purpose of the annual campaign is to raise funds to cover operating expenses for the current and next fiscal year. Staff and volunteer supporters normally set out to achieve an annual goal of \$40,000 (after expenses) through two major fundraising efforts: a direct mail campaign, and the Historical Dinner. The total amount received in 2016 campaign was \$35,017.

Direct Mail Campaign

LASA mailed out approximately 1,000 appeal letters and donor cards to Alberta’s legal and judicial communities. Combined with other contributions throughout the year, the profession responded with \$34,097 in direct donations. In 2016, LASA used electronic mailing to lower expenses.

Historical Dinners

LASA held its annual fundraising dinner in Edmonton in February 2016 with keynote speaker, the Hon. Jean Côté detailed the “Bankers’ Toadies” case from the 1930s. In October 2016, the Hon. James Foster, Q.C., spoke about the merger of the Alberta Courts at the fundraising dinner in Calgary. Both evenings were a great success, and LASA is appreciative to all those who attended and continue to support preserving and promoting Alberta’s legal heritage.



*The Hon. Jean Côté,
Edmonton, February 25, 2016*

Alberta Legal Heritage Fund

In 1997 LASA established the Alberta Legal Heritage Fund at the Edmonton Community Foundation, the Calgary Community Foundation and the Medicine Hat Community Foundation. In 1998 funds were established in the Community Foundations of Red Deer, Lethbridge and Grande Prairie. Funds from casinos held in 1998,1999, 2000, 2002, 2003 and 2004 were also added to the Alberta Legal Heritage Fund in each community. The interest income received from the funds is used to ensure the future preservation of legal archives in Alberta. In the past year \$12,399 was received in Endowment Income.

Casino

LASA held a charity casino at Cowboys Casino in Calgary on January 25 & 26, 2016. Casino profits are first deposited in a city-wide pool and then distributed. LASA's portion of this profit was received during the second quarter of 2016 and amounted to \$70,415, which is prorated over two years.

Membership

Membership stood at 113 on December 31, 2016, a decrease from last year's total of 127. Revenue from annual campaign donations for 2016 was \$34,097, an decrease over 2015's amount of \$48,414. There were two benefactor donations in 2015 that did not reoccur in 2016. The average donation in 2016 was \$301; in 2015 it was \$381.

Contributions were distributed among the following categories:

Honourary Members - 20	Advocate (\$500 - \$999) - 14
Supporter (up to \$149) - 7	Patron (\$1,000 - \$4,999) - 7
Friend (\$150 - \$249) - 40	Benefactor (\$5,000 - \$9,999) - 0
Sustainer (\$250 - \$499) - 45	

A list of donors for 2016 can be found on page 12 of the Annual Report.

Annual General Meeting

On June 18, 2016, LASA held its Annual General Meeting via video conference in Edmonton and Calgary. Members of the current Board of Directors Aaron Bickman, the Hon. Willis O'Leary, Q.C., and Oliver Ho were reelected for two-year terms. New elected board members include the Hon. Madam Justice Jo'anne Strekaf and Keith Marlowe. Keith Marlowe was unanimously appointed Treasurer and Dennis Denis, Q.C. was appointed Secretary of the Society.

There was no presentation at the the 2016 Annual General Meeting.

Facilities and Conservation

LASA operates a province-wide archives program and facility based in Calgary. The main components of the archives are:

- acquiring and appraising records of the legal and judicial communities
- arranging, describing and constructing finding aids for records
- storing and preserving records

LASA's administrative and research offices and storage vault is limited. In 2006, there was approximately 100 metres of records stored at Iron Mountain. Since 2011, LASA has 500 metres of records stored at Iron Mountain and 300 metres of records onsite.

Arrangement and Description

The activity of arranging and describing archives involves: accessioning the records to gain physical control; completing a preliminary listing of the material to facilitate access to the holdings; storing material for long-term preservation; and producing finding aids compliant with the *Rules of Archival Description* to aid researchers. A group of records from one person or organization is described in archival terms as Fonds. Detailed descriptions of all acquisitions received by LASA are available on the automated ACCESSION database. Approximately 75% of LASA's holdings are archivally arranged and described at the fonds and series level on the FONDS database. Of the 116 fonds described, most are processed to the file and item level and include a finding aid available for researchers.

Acquisitions

LASA acquired 15 accessions in 2016, amounting to nearly 5.5 linear metres of textual records, 80 photographs, 3 sound recordings, 5 cultural historic artifacts and 2 textiles. Currently LASA's holdings exceed 850 metres. Noteworthy acquisitions in 2016 include:



Judges vs. Female Lawyers
Accession 2016-010

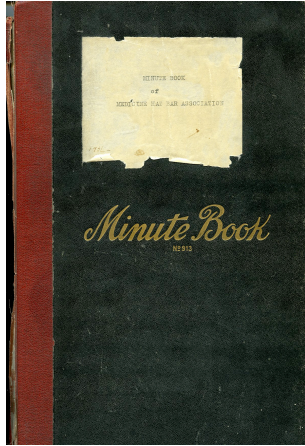
Hon. Blair Mason, Q.C.

Accession number 2016-010

12.5 cm of textual records, 25 photographs, 2 cultural artifacts and 2 textiles

Date Range: 1999-2006

Consists of memorabilia, information and six years of event planning related to the judges hockey team versus female lawyers, and other legal community memorabilia collected by the Hon. Blair Mason, former Justice of the Court of Queen's Bench.



Medicine Hat Bar Association

Accession number 2016-009

1 Volume

Date Range: 1914-1957

Consists of a valuable and fragile minute book of the Medicine Hat Bar Association. The book was held in safe keeping at the law office by consecutive members of the Pritchard family residing and practicing law in Medicine Hat.

*Medicine Hat Bar Association Minute Book
Accession 2016-009*

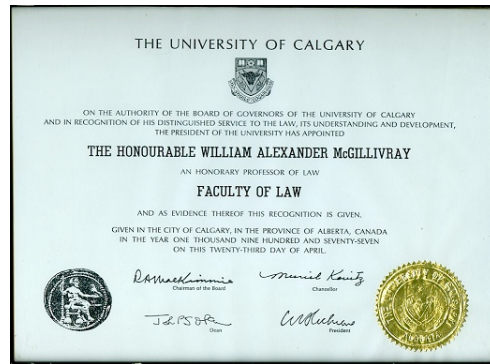
Hon. William A. McGillivray, Q.C.

Accession number 2016-008

6 cm of textual records, 5 photographs, 2 cultural artifacts and 35 secondary sources

Date Range: 1942-1984

Consists of a valuable donation of photographs, speeches, artifacts and books from the estate of former Chief Justice of Alberta, William A. McGillivray. Highlights include two silver-plated chafing dishes with the signatures of the 1970 Benchers of the Law Society of Alberta, several speeches, research and personal correspondence, and a number of certificates from the University of Alberta, his Queen’s Counsel appointment, and a 1977 Honorary Degree from the University of Calgary.



*Honorary Degree
Accession 2016-008*

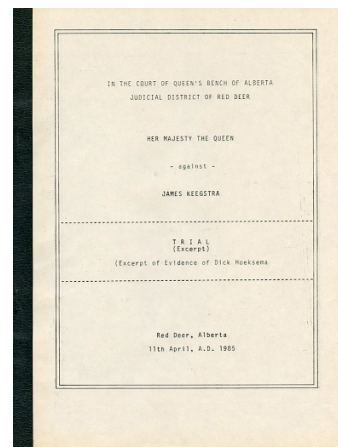
Joseph MacKenzie and the Hon. John H. MacKenzie

Accession number 2016-015

2.13 metres of textual records

Date Range: 1915-2007

Consists of a collection of papers from Wainwright and Red Deer lawyers, Joseph and the Hon. John H. MacKenzie, relating to central Alberta legal history. The majority of the papers include Magistrate Note Books and Judge’s Note Books of the Hon. John H. MacKenzie, former Justice of the Court of Queen’s Bench, who sat on the Keegstra trial. Files include trial books, student essays, and other exhibit material.



*Trial Excerpt, James Keegstra
Accession 2016-015*

Heritage Programs

Exhibits and Outreach

The Agreement

The idea for this project came from a desire to introduce more people to Alberta's rich legal history, and to bring history to life. Over a two-year period, Brenda McCafferty sought external funding for the film with the purpose of memorializing the sacrifices of members of Alberta's legal profession.

The Agreement, written and produced by Julian Black Antelope and directed by Mike Peterson, is based on the true-to-life events relating to Lt. George T. Davidson, a Medicine Hat lawyer.



*Filming The Agreement, Lougheed House,
February 29, 2016*

The film portrays the great sacrifice that Davidson made for Canada. He started his legal career in Medicine Hat. However, before long he decided that it was his first duty to serve King and Country by enlisting in the Canadian Army. He ended up in the trenches during the Battle of the Somme in 1916.

The story is an existential journey of the feelings and emotions of Lt. Davidson, a selfless and courageous figure, as he reflects on the events leading up to his enlistment. The story follows three soldiers, from disparate walks of life, who all know they are clearly facing a likely death.



Medicine Hat Bench and Bar at the premiere of The Agreement, June 16, 2016

The successful outcome of the film was the result of a collaborative effort with both the archival and heritage communities. The film highlights both Alberta and Canadian historical subject matter, including French-language content, as well as a First Nations filmmaker, actor and partial story line, along with insight in to the Conscription Crisis.

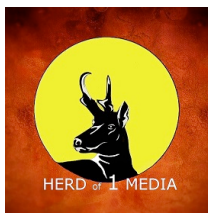
A number of Alberta lawyers participated in the film as actors/extras, including William (Bill) Cocks, Q.C., from Medicine Hat, Steve Major, Keith Marlowe, and Susan Billington, Q.C.

The Agreement has been screened in a

number of locations, including the Lougheed House, the premiere in Medicine Hat, twice at the Calgary Court Centre, at the Galt Museum in Lethbridge and the court house in Edmonton. The film was shortlisted for a Governor General's Award for Community Programming, submitted to the Calgary International Film Festival, and nominated for a AMPIA award for Best Screenwriter (Drama under 30 minutes).

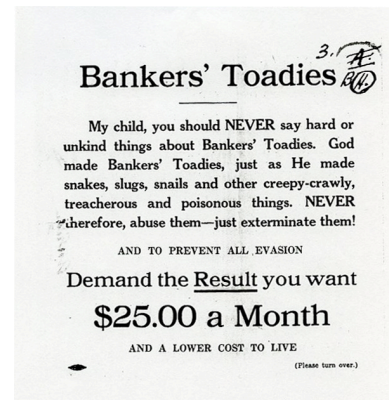
LASA is grateful to the following supporters, donors, and funding agencies of *The Agreement*.

- The Canadian World War Commemoration Community Fund
- Alberta Community Initiative Program -- Project Grant
- Veterans' Affairs Community Engagement
- Medicine Hat Bar Association
- City of Medicine Hat Cultural Grant
- The Lougheed House Conservation Society
- The Restaurant at Lougheed House



Edmonton Historical Dinner

An exhibit was created for the Edmonton Historical Dinner at the Fairmont Hotel Macdonald to complement the speech by the Hon. Jean Côté. The display highlighted records and photographs concerned the “Bankers’ Toadies” case, and the 1930s and 1940s political era in Alberta.



Calgary Historical Dinner



A large exhibit was assembled for the Calgary Historical Dinner at the Fairmont Palliser Hotel featuring the history of the Court of Queen’s Bench and the 1979 merger of the Magistrate’s Court to Court of Queen’s Bench. The display featured several historical items from the McGillivray family.

*Historical Display
Calgary, October 20, 2016*

Publications

Architypes

LASA published two issues of its newsletter, *Architypes*, which was distributed to members of the Law Society of Alberta and Alberta Courts. Articles included recapping the 2015 Calgary dinner with Keynote Speakers, Gordon Brown, Q.C. and the Hon Clifton O'Brien, Q.C., detailing a film project LASA embarked upon, and the story of Arthur Gardner Lincoln who fought during WWI. The year's second issue included an article by Kelly Turner, a contact archivist with LASA, on processing the papers from Judge John Sissons, a summary of the Edmonton Historical Dinner with the Hon. Jean Côté, recapping the Medicine Hat premiere of *The Agreement*, and a story about Edmonton lawyer, William Robinson Howson's, unique career path.

Oral History

LASA has initiated a province-wide series of recorded interview projects preserving the memory of the legal community for posterity. Most of the previous year's oral histories have now been transcribed and copies have been sent to the interviewees for final edit.

Edmonton Project

Stacy Kaufeld completed the Edmonton Oral History project with six interviews, including the Hon. Jean Côté, the Hon. Marguerite Trussler, Q.C., Phyllis Smith, Q.C, Peter Lown, the Hon. Madam Justice Myra Bielby, and the Hon. Anne McClellan, Q.C.

Legal History Library

LASA has spent a number of years reevaluating its library holdings. Limited space has required LASA to limit the number of books we collect. Going forward, we are limiting the collection of books in LASA's library to those that deal directly with Alberta's legal heritage. Though, other donations will be considered on a per case basis.

Reference Services

LASA maintains an automated reference system which provides access to information on lawyers, legal organizations, and judges in the province and supports research projects such as family histories, case law, and biographies. Staff perform limited searches and interpretation of material in response to reference inquiries.

LASA received 75 requests for information relating to or taken directly from its holdings. Some of these requests involved extensive in-house research of archival material over a period of weeks; other were simple requests for information provided in a matter of minutes over the telephone. The information has been used for locating practice files, to complete genealogical research, or to produce historical publications. The types of researchers are broken down as follows: Donor/ Depositor - 5; Legal Community - 19; Academic Community - 9; Private Researchers - 16; Media - 1; Other Archives/Libraries - 6; and the Law Society of Alberta - 19.

Personnel

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Edmonton (2015-2017)

Dennis B. Denis, Q.C., Secretary
Edmonton (2015-2017)

Keith Marlowe, Treasurer
Calgary (2016-2018)

Aaron Bickman
Calgary (2016-2018)

Susan V.R. Billington, Q.C.
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Oliver Ho
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Ewa Gniazdowska, Administrative and
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Leanne Young, Q.C.
Edmonton (2015-2017)



*LASA staff and Board of Directors in
Medicine Hat for the premiere of The
Agreement, June 16, 2016*

Annual Campaign Donors 2016

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 Thomas W. Snowdon, Q.C.
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 Hon. Paul G. Sully, Q.C.
 Hon. John Z. Vertes
 Hon. Allan H. Wachowich, Q.C.
 Neil B. Watson

Supporter (up to \$149)

James L. Dixon, Q.C.

Thomas H. Ferguson, Q.C.
 Julian Koziak, Q.C.
 Murray L. M. Phimester

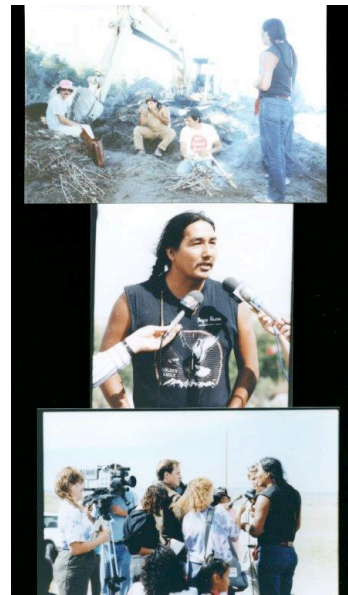
University of Alberta Library
 Bibliographic Services (EBSCO)
 Harold W. Veale, Q.C.
 Hon. L. David Wilkins, Q.C.



*Mr. Justice Jack Watson
 introducing the Hon. Jean
 Côté, Edmonton, February 25,
 2016*



*Wayne Malcolm Schafer, Q.C. presents Mr.
 Justice Jack Watson with an Honorary
 Membership, Edmonton, February 25, 2016*



Clockwise starting Top Left: Lt. George T. Davidson, Calgary Historical Dinner, October 2016, Milton Born With a Tooth, Edmonton Historical Dinner, February 2016, Screening The Agreement at the Lougheed House, April 2016, and the Calgary Historical Dinner, October 2016



Clockwise starting top left: LASA staff at the screening *The Agreement* at the Lougheed House, April 2016, Medicine Hat Bench and Bar Association Dinner, June 2016, Premier of *The Agreement*, Medicine Hat, June 2016, Cast and Crew for *The Agreement*, February 2016, Medicine Hat Bench and Bar Association Dinner, June 2016.

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Financial Statements

Year Ended December 31, 2016

(Unaudited)



CZECHOWSKY, GRAHAM & HANEVELT
CHARTERED PROFESSIONAL ACCOUNTANTS
• AN ASSOCIATION OF PROFESSIONAL PRACTICES •

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JESSICA STOCK*
*DENOTES PROFESSIONAL CORPORATION

400, 1121 CENTRE STREET NORTH
CALGARY, ALBERTA T2E 7K6
TELEPHONE: 403-234-8877
FAX: 403-263-1749

REVIEW ENGAGEMENT REPORT

To the Members of The Legal Archives Society of Alberta

I have reviewed the statement of financial position of The Legal Archives Society of Alberta as at December 31, 2016 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended. My review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to me by the society.

A review does not constitute an audit and, consequently, I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

Calgary, Alberta
April 25, 2017

DIANA HANEVELT PROFESSIONAL CORPORATION
CHARTERED PROFESSIONAL ACCOUNTANT

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Statement of Financial Position

December 31, 2016

(Unaudited)

	Operating	Restricted	Casino	Total	Total
	<i>December 31</i>	<i>December 31</i>	<i>December 31</i>	<i>December 31</i>	<i>December 31</i>
	2016	2016	2016	2016	2015
ASSETS					
CURRENT					
Cash and cash equivalents	\$ 49,608	\$ 12,376	\$ 33,032	\$ 95,016	\$ 127,903
Accounts receivable	464	-	1,438	1,902	13,122
Prepaid expenses	7,124	-	3,034	10,158	9,962
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 57,196	\$ 12,376	\$ 37,504	\$ 107,076	\$ 150,987
LIABILITIES AND NET ASSETS					
CURRENT					
Accounts payable	\$ 10,939	\$ -	\$ -	\$ 10,939	\$ 7,229
Interfund balances	21,871	(4,389)	(17,482)	-	-
Short term debt <i>(Note 6)</i>	-	-	-	-	43,000
Deferred revenue - Other <i>(Note 7)</i>	-	12,300	-	12,300	54,570
Deferred revenue - Casino <i>(Note 8)</i>	-	-	19,232	19,232	17,439
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	32,810	7,911	1,750	42,471	122,238
NET ASSETS	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	24,386	4,465	35,754	64,605	28,749
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 57,196	\$ 12,376	\$ 37,504	\$ 107,076	\$ 150,987

APPROVED BY THE SOLE DIRECTOR

 Director

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Statement of Revenues and Expenditures

Year Ended December 31, 2016

(Unaudited)

	Operating	Restricted	Casino	Total	Total
	<i>December 31</i>	<i>December 31</i>	<i>December 31</i>	<i>December 31</i>	<i>December 31</i>
	2016	2016	2016	2016	2015
REVENUES					
Grants - Law Society of Alberta (<i>Note 6</i>)	\$ 238,000	\$ -	\$ -	\$ 238,000	\$ 193,000
Grants - Other	-	51,992	-	51,992	40,699
Fundraising	53,943	-	70,415	124,358	130,646
Investment and sundry income	12,399	-	-	12,399	12,541
Publications	240	-	-	240	1,105
Gala Income	-	-	-	-	2,178
	<u>304,582</u>	<u>51,992</u>	<u>70,415</u>	<u>426,989</u>	<u>380,169</u>
EXPENSES					
General administration	34,979	-	-	34,979	34,662
Fundraising	25,160	-	-	25,160	12,593
Projects	1,353	51,992	29,973	83,318	50,367
Gala	-	-	-	-	5,847
Publications	2,253	-	-	2,253	1,155
Premises	44,244	-	40,442	84,686	81,784
Salaries and benefits	160,737	-	-	160,737	151,369
	<u>268,726</u>	<u>51,992</u>	<u>70,415</u>	<u>391,133</u>	<u>337,777</u>
EXCESS OF REVENUES OVER EXPENSES	\$ 35,856	\$ -	\$ -	\$ 35,856	\$ 42,392

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Statement of Changes in Net Assets

Year Ended December 31, 2016

(Unaudited)

	Operating	Restricted	Casino	Total Total	Total Total
	<i>December 31 2016</i>	<i>December 31 2016</i>	<i>December 31 2016</i>	<i>December 31 2016</i>	<i>December 31 2015</i>
NET ASSETS - BEGINNING OF YEAR	\$ (11,470)	\$ 4,465	\$ 35,754	\$ 28,749	\$ (13,643)
Excess of revenues over expenses	35,856	-	-	35,856	42,392
NET ASSETS - END OF YEAR	\$ 24,386	\$ 4,465	\$ 35,754	\$ 64,605	\$ 28,749

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Statement of Cash Flows

Year Ended December 31, 2016

(Unaudited)

	Total	Total
	December 31	December 31
	2016	2015
OPERATING ACTIVITIES		
Excess Of Revenues Over Expenses	\$ 35,856	\$ 42,392
Changes in non-cash working capital:		
Accounts receivable	11,220	5,531
Accounts payable	3,710	(17,280)
Deferred revenue - Other	(42,270)	23,453
Deferred revenue - Casino	1,793	(53,073)
Prepaid expenses	(196)	(2,121)
	<u>(25,743)</u>	<u>(43,490)</u>
Cash flow from operating activities	<u>10,113</u>	<u>(1,098)</u>
FINANCING ACTIVITY		
Forgiveness of debt	<u>(43,000)</u>	-
Cash flow from (used by) financing activity	<u>(43,000)</u>	-
DECREASE IN CASH FLOW	(32,887)	(1,098)
Cash - beginning of year	<u>127,903</u>	<u>129,001</u>
CASH - END OF YEAR	\$ 95,016	\$ 127,903
CASH FLOWS SUPPLEMENTARY INFORMATION		

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited)

1. PURPOSE OF THE SOCIETY

The Legal Archives Society of Alberta (the "society") is a not-for-profit organization incorporated provincially under the Companies Act of Alberta. As a registered charity the society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The purpose of the Society is to preserve, promote and understand the evolution of law and society in Alberta.

2. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash includes cash and cash equivalents.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and short term debt.

At the end of each reporting period the Society assesses whether there are any indications that a financial asset measured at amortized cost may be impaired. Objective evidence of impairment might include significant financial difficulty of the issuer, default or delinquency in interest payments, or bankruptcy. When there is an indication of impairment, the Society determines whether a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset. Any impairment loss is recognized in the statement of revenues and expenditures in the current period. Impairment losses can be reversed to the extent of the improvement. The amount of the reversal is recognized in the statement of revenues and expenditures in the period the reversal occurs.

(continues)

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited)

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Contributed goods and services

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements. At times, goods are also donated to the Society. Due to the difficulty in determining the fair value, contributed goods are not recognized in the financial statements.

Fund accounting

The Legal Archives Society of Alberta follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the Operating Fund.

Revenues and expenses related to special archival activities are reported in the Restricted Fund, these include:

- i) cataloguing and preserving archival records,
- ii) researching and documenting oral histories,
- iii) commissioning bronze busts of individuals who have contributed significantly to legal history in Alberta.

The Casino Fund reports only funds raised from casino activities. These funds are not for general use. The majority of these funds must be used for qualifying activities in accordance with the Alberta Gaming Control guidelines and may be distributed to specified community trusts.

Revenue recognition

The Legal Archives Society of Alberta follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Casino contributions are recognized as revenue in the year in which the related expenses are incurred.

Archival collection

The archival collection consists items related to Alberta legal history, prominent lawyers and judges, including textual records, audio-visual materials, cultural items, medals and memorabilia, publications, prints and photographs. The archival collection has not been capitalized in the statement of financial position. Any purchases of collection items are expensed in the period in which the items are acquired. Contributions of collection items are reported as revenue and expenses at their fair value. When fair value cannot be determined, the contribution is not recognized in the financial statements.

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THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited)

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Capital assets

Capital assets are expensed on acquisition. Capital assets include leasehold improvements related to the Calgary office, furniture and office equipment. For the year ending December 31, 2016 capital assets with a cost of \$nil (2015 - \$nil) were purchased.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

4. INCOME TAXES

The Society is a registered charity within the meaning of the Income Tax Act (Canada) and is exempt from income taxes.

5. INTERFUND TRANSFERS

During the year, the Society's board of directors have approved the following transactions:

- i) The Operating Fund owes the Casino Fund \$4,633 (December 31, 2015 - \$2,631), regarding office and other sundry transactions.
- ii) The Operating Fund owes the Restricted Fund \$17,238 (December 31, 2015 - \$9,419) for payment of general operating expenses.
- iii) The Restricted Fund owes the Casino Fund \$12,849 (December 31, 2015 - \$12,849) regarding office rent and other sundry transactions.

These advances are non-interest bearing and due on demand.

6. SHORT TERM DEBT

The Society received funds from the Law Society of Alberta as temporary bridge financing for the office relocation project. During the year, the Law Society of Alberta forgave the loan balance. As a result, the loan has been taken into income for the year.

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited)

7. DEFERRED REVENUE

The deferred revenue below relates to outstanding projects.

	<u>2016</u>	<u>2015</u>
Deferred revenue - restricted		
Balance, beginning of the period	\$ 45,416	\$ 31,117
Contributions during the period	12,376	64,934
Amounts spent during the period	(45,492)	(42,878)
Amounts recovered from the operating fund	-	(7,757)
	<u>\$ 12,300</u>	<u>\$ 45,416</u>

8. CASINO

Revenues of the Casino are recognized when the related expenses or distributions are incurred, with the balance of Casino proceeds recorded as deferred revenue. Gaming proceeds may not be disbursed without the prior approval of the Alberta Gaming and Liquor Commission. Gaming proceeds are required to be expended within 24 months of receipt.

	<u>2016</u>	<u>2015</u>
Balance, beginning of the period	\$ 17,439	\$ 70,511
Amounts received during the period	72,208	9
Amounts spent during the period	(70,415)	(53,081)
	<u>\$ 19,232</u>	<u>\$ 17,439</u>

9. ECONOMIC DEPENDENCE

The Society receives a significant portion of its funding from the Law Society of Alberta. The Society's by-laws make provision for a representative of the Law Society to be a member of its board of directors.

The Society has a deposit agreement regarding the administration of the Law Society's archival records. No fee is assessed by the Society for this service.

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited)

10. CONTRIBUTIONS TO COMMUNITY FOUNDATIONS

Since 1995, the Society has contributed to various provincial community foundations as a means of fulfilling its mandate. Beginning in 2005, these annual contributions were suspended. The balances in the various foundations are as follows:

	<u>2016</u>	<u>2015</u>
Edmonton Community Foundation	\$ 122,157	\$ 122,157
The Calgary Foundation	115,458	115,458
Community Foundation of Northwestern Alberta	4,792	4,792
Lethbridge Community Foundation	5,995	5,995
Medicine Hat Community Foundation	6,487	6,487
Red Deer and District Community Foundation	5,566	5,566
	<u>\$ 260,455</u>	<u>\$ 260,455</u>

Funds contributed are held in trust indefinitely. Income distributions to the Society are at the discretion of the various foundations. Distributions are recognized as income in the year received or receivable if the amount to be received can be reasonably estimated. Amounts have not changed materially from the balances disclosed at December 31, 2015.

11. LEASE COMMITMENTS

The society has a long term lease with respect to its premises. The lease contains renewal options and provides for payment of utilities, property taxes and maintenance costs. Future minimum lease payments as at December 31, 2016, are as follows:

2017	<u>\$ 49,672</u>
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12. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of December 31, 2016.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The society is exposed to credit risk from its funders. The Society has placed its cash and investments with major financial institutions from which management believes the risk of loss to be remote.

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THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Notes to Financial Statements

Year Ended December 31, 2016

(Unaudited)

12. FINANCIAL INSTRUMENTS *(continued)*

(b) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the society manages exposure through its normal operating and financing activities. The society is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.



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Society**
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