

2017 Annual Report

— The —
**Legal
Archives
Society**
— of —
Alberta

Lillian Ruby Clements, 1915
First female lawyer in Alberta



First Benchers of the Law
Society of Alberta, 1907.



PRESERVING
AND PROMOTING
ALBERTA'S LEGAL
HISTORY...



Medicine Hat Courthouse, Alberta



Red Deer Courthouse, Alberta



The Old Court House, Calgary, Alberta



Court House, Edmonton, Alberta

LEGALARCHIVES.CA
LASA@LEGALARCHIVES.CA

“To understand the evolution of law and society in Alberta is to understand our past...”

The Legal Archives Society of Alberta is your link to this understanding.”

Society Profile

The Legal Archives Society of Alberta (LASA) is dedicated to preserving, promoting, and understanding the evolution of law and society in Alberta by establishing and preserving a complete and accurate historical record of the legal profession in Alberta. Incorporated under the *Societies Act of Alberta* in 1990, LASA is governed by an independent Board of Directors.

In fulfillment of its mission, LASA operates a legal heritage program and facility for the private legal community. LASA's principal objectives are to:

- preserve the documentary heritage of lawyers, judges, and legal organizations in Alberta;
- provide services for the legal community to identify, retain, and use their archival records;
- provide source material for legal and public research on the history of law and society in Alberta;
- enhance awareness of and celebrate the role of law in Alberta's history.

LASA's seven program areas are:

- | | |
|-------------------------------|-----------------------------------|
| • Archives | • Legal History Library |
| • Oral History | • Research Services |
| • Exhibits and Interpretation | • Records and Archives Consulting |
| • Publications | |

President's Report



Shaun MacIsaac

Shaun T. MacIsaac, Q.C.
Chair

The Legal Archives Society of Alberta received some significant records in the past year, including those from the Hon. Milt Harradence, Q.C., the Hon. Lawrie Smith, Q.C., and the Hon. Neil Wittmann, Q.C., retired Chief Justice, Court of Queen's Bench of Alberta.

Highlights of 2017 were the dinner in Edmonton featuring the Hon. James Foster, Q.C. in March, and the dinner in Calgary featuring the Hon. John Reilly, Q.C., as well as a successful casino fundraiser in July.

We are pleased that the legal profession continues to choose LASA as its repository for preserving its history. LASA's staff work diligently to provide archival and research services, and promote Alberta's legal history through LASA's various programs.

Once again, the Law Society of Alberta provided our core funding, for which we are grateful. Our annual campaign and the generosity of our donors provided the financial assistance that allowed us to meet our project goals. We would like to thank our donors for making 2017 another successful year for LASA

Executive Director's Report



Stacy Kaufeld

Stacy F. Kaufeld, M.A.
Executive Director

2017 was exciting year for the Legal Archives Society of Alberta. We secured a ten-year extension on our lease. We submitted and received approval for amendments to our By-Laws. LASA made robust upgrades to our IT security to ensure our data is protected.

We hosted our Annual Historical Dinner in March at the Hotel Macdonald with the Hon. James Foster, Q.C., and in Calgary at the Palliser Hotel in October with the Hon. John Reilly, Q.C.

Following the success of our 2016 film, *The Agreement*, we continue to explore new and exciting ways to preserve and promote Alberta's legal heritage. In 2017, LASA applied for and received several grants for projects to be completed in 2018.

LASA continues to grow and received a number of significant archival donations throughout 2017. Our finances remain stable, and we look forward to continuing as Canada's only independent legal archives.

Highlights

Administration and Finances

- \$180,000 from the Law Society of Alberta in operating grants
- \$39,540 in special project grants
- \$46,360 raised through our annual campaign
- \$600 in publication sales
- \$12,280 in Endowment fund income
- \$64,615 from casino proceeds (pro-rated over 2 years from the 2017 casino)

Archives

- acquired 12 accessions amounting to approximately 1 metres of textual records
- holds consist of over 850 metres of records at the end of 2017

Exhibits and Interpretation

- LASA participated in “Law Day” in Red Deer where *The Agreement* was screened
- LASA participates annually in the Archives Society of Alberta virtual exhibit (archivesalberta.org)
- LASA’s website (legalarchives.ca) is regularly updated with information about upcoming events and news, as well as several virtual exhibits covering topics in Alberta’s legal history
- LASA has joined social media with LinkedIn and Facebook accounts.
- LASA has developed several exhibits for special events celebrating Alberta’s legal heritage
- LASA screened *The Agreement* in the Edmonton Courthouse on February 2, 2018

Research Services

- completed 78 requests for research

Oral History

- LASA received funding from the Edmonton Heritage Committee and Alberta Historical Resources Foundation to conduct interviews in Edmonton in 2018
- LASA received funding from the Alberta Historical Resources Foundation to conduct interviews in Calgary in 2018
- Blake, Cassels, Graydon LLP transcribed the following interviews in 2017: the Hon. Marguerite J. Trussler, Q.C., Peter J.M. Lown, Q.C., the Hon A. Anne McLellan, P.C., Q.C., Graham Price, Q.C., Diane J. Pettie, Q.C., Francine Swanson, Q.C., the Hon. Dennis Hart, Q.C, John Armstrong, Q.C., the Hon. Blair Mason, Q.C., Rose Carter, Q.C., Phil Lister, Q.C., and the Hon. Joanne Veit.

Legal History Library

- seven titles were added to the library
- LASA received \$10,000 from the Highbury Foundation (headed by Peter Allard) to expand and specialize our legal history library to included books from countries outside of Canada, in particular from Commonwealth nations. Graham Price and Louis Knafla have both donated titles from their personal libraries. In 2018, LASA intends to hire a librarian who will properly process, catalogue, and organize these significant donations, as well as making them searchable online.

Administration

Cyber Security

LASA dealt with an infection by ransomware which encrypted our data in early 2017. Once the immediate problem was solved, we followed up with a series of measures designed to protect LASA's data for the future. We installed a new HP server, cloud anti-virus Sophos endpoint protection, a new Sophos firewall, a new HP managed switch, Sophos intercept X, and new Sophos sandstorm software. As a result of the combination of steps taken, and further staff education, we believe that LASA now has state of the art protection that is robust and appropriate as protection going forward.

By-Laws

In 2016, the Chair and Executive Director circulated amended By-Laws for the Board of Directors to be presented for approval at the 2017 Annual General Meeting. The membership approved the amendments to the By-Laws at the AGM on June 7, 2017. The amended By-Laws were registered with Alberta Registries in early 2018.

Lease Extension

LASA finalized the extension on the lease for our premises in March 2017. The option for our extension began on August 1, 2017. We negotiated a ten-year extension to 2027 with \$28,777 tenant inducement allowance, eighteen (18) months of free basic rent spread over the first four (4) years of the lease, and a basic rent of \$13/square foot until August 2020, increasing to \$14/square foot until August 2022, increasing to \$15/square foot until August 2025, and increasing to \$16/square foot until November 2027. For perspective, we were paying \$16/square foot as of August 2017.

Annual General Meeting

On June 7, 2017, LASA held its Annual General Meeting via video conference in Edmonton and Calgary. Members of the current Board of Directors Shaun T. MacIsaac, Q.C. (Chair), Wayne Malcolm Schafer, Q.C. (Vice Chair), Susan V.R. Billington, Q.C., Dennis B. Denis, Q.C. (Secretary), the Hon. Judge John Maher, Dennis A. McDermott, Q.C., Duncan McKillop, Q.C., the Hon Mr. Justice Dallas K. Miller, the Hon. Mr. Justice Jack Watson, and Leanne Young were re-elected for two-year terms.

Newly elected board members include Leah Hayes, Kevin T. Mott, the Hon. Mr. Justice Blair Nixon, the Hon. Madam Justice Dawn Pentelchuk, Donna Purcell, Q.C., and the Hon. Judge Susan Richardson.

A presentation by Mark Minenko entitled "Civil Rights and Liberties During Conflict and War" provided an overview of some of the laws introduced pursuant to the *War Measures Act* that introduced a registration and reporting system to control the alien enemy population during World War I.



*LASA AGM Speaker,
Mark Minenko*

Finances

In 2017, LASA operated on a budget of \$389,220. The Law Society of Alberta provided the core grant of \$180,000.

LASA is a registered charity and holds a category “A” status under the *Cultural Properties Export and Import Act*.

2017 Annual Campaign

The purpose of the annual campaign is to raise funds to assist with covering operating expenses during a fiscal year (January 1 - December 31). Staff and volunteer supporters normally set out to achieve an annual goal of \$50,000 (after expenses) through two major fundraising efforts: a direct mail/email campaign, and the Annual Historical Dinner. The total amount received in the 2017 campaign was \$52,890.

Direct Mail/Email Campaign

LASA sent out via direct mail and email approximately 1,000 appeal letters and donor cards to Alberta’s legal and judicial communities. Combined with other contributions throughout the year, the profession responded with \$46,360 in direct donations.

Historical Dinners

LASA held its annual fundraising dinner in Edmonton in March 2017 with keynote speaker the Hon. James Foster, Q.C. who spoke about the merger of the Alberta Courts. In October 2017, LASA welcomed the Hon. John Reilly, Q.C. in Calgary who spoke about his career as a Provincial Court Judge and his struggle for Aboriginal Justice. Both evenings were a great success, and LASA is appreciative to all those who attended and continue to support preserving and promoting Alberta’s legal heritage.

Membership

Membership stood at 129 on December 31, 2017, an increase over 2016’s total of 113. Revenue from the annual campaign donations for 2017 was \$46,360, a significant increase over 2016’s amount of \$34,097. The average donation for 2017 was \$359. In 2016, it was \$301.

Contributions were distributed among the following categories:

Honourary Members - 20	Advocate (\$500 - \$999) - 21
Supporter (up to \$149) - 10	Patron (\$1,000 - \$4,999) - 10
Friend (\$150 - \$249) - 44	Benefactor (\$5,000 - \$9,999) - 1
Sustainer (\$250 - \$499) - 43	

A list of donors for 2017 can be found on page 12 of the Annual Report.

Project Funding

In 2017, LASA received funding for three major projects that are to be completed in 2018.

LASA received \$12,891 from the Community Initiatives Program to commission portrait paintings of significant Alberta women and their interaction with and contribution to the province’s legal history.

Edmonton Heritage Council gave \$5,000, along with \$3,750 from Alberta Historical Resources Foundation, to complete oral history interviews in Edmonton.

Finances continued

LASA received \$7,900 from the Alberta Historical Resources Foundation to complete oral history interviews in Calgary.

The Highbury Foundation provided LASA \$10,000 to establish a specialized legal history library comprised of legal history books from all over the world, in particular Commonwealth countries.

LASA has applied for several project-based grants in 2018 to be completed in 2019.

Alberta Legal Heritage Fund

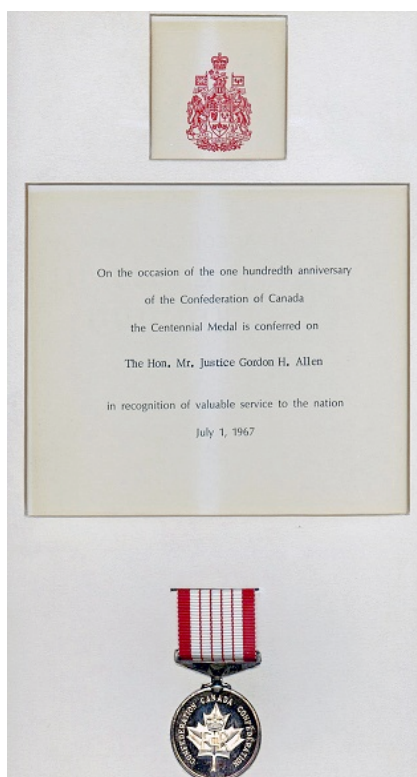
In 1997, LASA established the Alberta Legal Heritage Fund at the Edmonton Community Foundation, the Calgary Community Foundation, and the Medicine Hat Community Foundation. In 1998, funds were established in the Community Foundations of Red Deer, Lethbridge, and Grande Prairie. Funds from casinos held in 1998, 1999, 2000, 2002, 2003, and 2004 were also added to the Alberta Legal Heritage Fund in each community. The interest income received from the funds is used to ensure the future preservation of legal archives in Alberta. In 2017, \$12,278 was received in Endowment Income.

Casino

LASA held a charity casino at Cowboys Casino in Calgary on July 28 & 29, 2017. Casino profits are first deposited in to a city-wide pool and then equally distributed. LASA's portion of this profit was received during the fourth quarter of 2017 and amounted to \$64,615, which is pro-rated over a two-year period.



*Neil Medhurst
LASA Accession 2017-002*



*1967 Canada Centennial Medal
LASA Fond 73-00-00*

Facilities and Conservation

LASA operates a province-wide archives program and heritage facility based in Calgary. The main components of the archives are:

- acquiring and appraising records of Alberta's legal and judicial communities
- arranging, describing, and establishing finding aids for records
- storing and preserving records

LASA's administrative and research offices and storage vault is limited. Since 2011, LASA has 500 metres of records stored at Iron Mountain and 300 metres of records onsite.

Arrangement and Description

The activity of arranging and describing archives involves accessioning the records to gain physical control, completing a preliminary listing of the material to facilitate access to the holdings, storing material for long-term preservation, and producing finding aids compliant with the *Rules of Archival Description* to aid researchers. A group of records from one person or organization is described in archival terms as *Fonds*. Detailed descriptions of all acquisitions received by LASA are available on the automated ACCESSION database. Approximately 75% of LASA's holdings are arranged and described at the *fonds* and series level on the *FONDS* database. Of the 116 *fonds* described, most are processed to the file and item level and included a finding aid for researchers.

Acquisitions



Prime Minister Diefenbaker
LASA Accession 2017-003

LASA acquired 12 accessions in 2017, amounting to approximately one metre of textual records, 260 photographs (four born in digital JPEG format), digital audio records comprising 231 MB in MSV format, 134 MB in MP3 format, and 579 MB in archival WAVE format, ten VHS video recordings and 39.69 GB in archival AVCHD format, twenty-one cultural historic artifacts, twelve textiles, and fifty secondary sources. Currently, LASA's total holdings exceed 850 metres.

Noteworthy acquisitions from 2017 include:

The Honourable Milt Harradence, Q.C.

Accession number : 2017-003

50 cm of textual records, 150 photographs, 20 cultural historic artifacts, 40 secondary sources, 10 videos, 1 audio cassette tape, and 12 textiles.

Date Range: 1922-2008

Consists of a large accrual of remaining estate memorabilia, framed photographs, and the papers of the late Honourable A. Milton Harradence, Q.C., Justice of the Court of Appeal of Alberta, 1979-1997. The items arrived following the passing of Catherine Harradence on February 27, 2017. This latest acquisition is in addition to previous donations from Milt Harradence in 2005. Over-sized framed, autographed photographs of former Prime Minister John

Diefenbaker are included. Many images of Willie deWit from the Harradence retirement dinner in 1997 and other special occasions are commemorated in photo albums. One particular photo depicts deWit and Harradence shaking hands following a boxing match in Las Vegas after the 1984 Olympics. Also included is an oversized advertisement poster featuring Willie deWit. Personal family correspondence, newspaper clippings, and Harradence family background information was also included. The trophies were received from various clients. The close association Milt Harradence had with the police and the Calgary Highlanders is evident by the high esteem Harradence garnered as a lawyer, pilot, judge, and Albertan.

The Honourable P. Lawrie Smith, Q.C.

Accession number: 2017-004

1 volume of textual records, 91 photographs, and 14 certificates

Date Range: 1951-2015

Justice Lawrie Smith and Justice Vernor Winfield MacBriare (Mac) Smith were the first father-daughter appointments made to the Supreme Court of Alberta/Court of Queen's Bench of Alberta. Acquisition includes several legal appointment certificates and a 1981 judge's notebook containing handwritten notes by Justice V.W. Smith. A second accrual included a photo album from the December 13, 1991 appointment and swearing-in ceremony for the Honourable Madam Justice Lawrie Smith, including her appointment to the Court of Queen's Bench by Chief Justice Ken Moore and sworn in by her father, Justice V.W. Smith. Photographs depict former partners from the Duncan & Craig law firm, family, and others in attendance at the ceremony.



*Justice V.W. Smith with his daughter, Justice Lawrie Smith, at her Swearing-In Ceremony
LASA Accession 2017-004*



The Honourable Neil Wittmann, Q.C.

Accession number: 2017-006

3 cm of textual records, 4 photographs (in digital JPEG format -- low resolution)

Date range: 2017

Consists of speeches and photographs from the retirement functions for the Chief Justice of the Court of Queen's Bench of Alberta, the Honourable Neil Wittmann, in June 2017. The major retirement dinner was held on June 26, 2017, at the Westin Hotel in Calgary. Speeches by Justice Scott Brooker and the Hon. Catherine Fraser, Chief Justice, Court of Appeal of Alberta, were acquired. Other notable retirement events occurred in Lethbridge at the Galt Museum on June 6, 2017, and at the Medicine Hat Courthouse on June 7, 2017. The southeastern Alberta speeches were forwarded by Justice Dallas Miller, and are included in the accrual.

*Retired Chief Justice Neil Wittmann with
Justice Dallas Miller in Lethbridge.
LASA Accession 2017-006*

Heritage Programs

Exhibits and Interpretation

LASA is dedicated to the presentation, promotion, and understanding of the evolution of law and society in Alberta through the creation of historical displays showcasing memorabilia and photographs from our holdings.

LASA's archives houses over 10,000 photographs documenting the legal profession in Alberta from 1907 to the present day.

In addition to the interpretative displays constructed in the courthouses throughout the province, LASA has designed online exhibits on our website (www.legalarchives.ca). LASA also participates in an annual online exhibit promoting Alberta archival institutions at the Archives Society of Alberta (www.archivesalberta.org/virtual-exhibits). These exhibits make use of documents, photographs, and artifacts to celebrate and educate the public about the role of the legal and judicial communities in the history of the province.

LASA also designs and assembles exhibits for centennials, anniversaries, and other special occasions. Archivist Brenda McCafferty designed an exhibit for the retirement dinner for the Hon. Neil Wittmann, Chief Justice, Court of Queen's Bench of Alberta, at the Westin Hotel in Calgary on June 26, 2017.



Display Board at Chief Justice Neil Wittmann's Retirement Dinner, Calgary, June 2017



*District Court of Alberta, March 1979
LASA Fonds 79-G-14*

Two exhibits were assembled to accompany the themes for LASA's Annual Historical Dinner in 2017. In March, LASA's dinner in Edmonton focused on the 1979 amalgamation of the District and Supreme Court of Alberta, Trial Division into the Court of Queen's Bench. The display complemented the theme of our guest speaker, the Hon. James Foster, Q.C., and included photographs, documents, artifacts and other memorabilia, such as judicial robes from the Hon. Tevie Miller of the District Court, the Hon. J.V.H. Milvain of the Supreme Court of Alberta, Trial Division, and the Hon. W.A. McGillivray, the Supreme Court of Alberta, Appellate Division.

In October, LASA hosted its dinner in Calgary focusing on the theme of Aboriginal Justice with guest speaker, the Hon. John Reilly, Q.C. The exhibit featured several items from LASA's First Nation's



Artwork by Phillip Bearshirt
LASA Fonds 118-00-02

holdings. The display focused on female and First Nation encounters with Alberta's legal history, including Mary Macleod, Isabelle Lougheed, Lizzie Cyr, Alice Jamieson, the Famous Five, Ruth Gorman, and Karen Gainer. Featured prominently was the artwork of Phillip Bearshirt, a client of Karen Gainer, who died in prison in October 1990.

Oral History

The Legal Archives Society of Alberta embarked on an oral history program to record the reminiscences of lawyers, judges, and other members associated with the legal profession who played an important role in Alberta's legal heritage. The Society has an extensive collection of oral history interviews of prominent lawyers and judges dating back to 1980.

Oral history fills in the gaps left in the written record. They also add information to supplement the documentary record by adding detail and texture to the characterization of legal figures, discussions of significant cases, and analysis of subsequent developments in the law. As society moves towards more electronic correspondence and traditional documentary sources become a thing of the past, oral histories may become the only viable alternative left for those wanting to obtain the same types of insights that traditional sources provide.

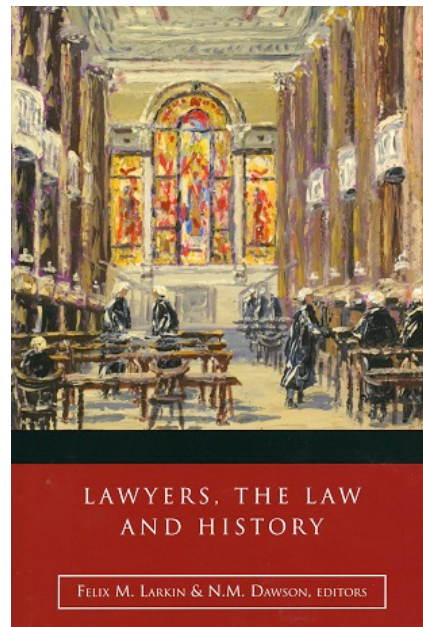
Blake, Cassels, Graydon LLP has transcribed the following interviews in 2017: the Hon. Marguerite J. Trussler, Q.C., Peter J.M. Lown, Q.C., the Hon A. Anne McLellan, P.C., Q.C., Graham Price, Q.C., Diane J. Pettie, Q.C., Francine Swanson, Q.C., the Hon. Dennis Hart, Q.C, John Armstrong, Q.C., the Hon. Blair Mason, Q.C., Rose Carter, Q.C., Phil Lister, Q.C., and the Hon. Joanne Veit.

Funding was received in 2017 for both the Edmonton and Calgary programs to be completed in 2018.

Legal History Library

LASA's research and reference library houses a rare and unique collection of approximately 500 books, including non-fiction, fiction, biographies and memoirs, and reference material. LASA also maintains a collection of pamphlets, serials, directories, newspaper clippings, and other publications documenting the history of law and society in Alberta.

In 2017, LASA received \$10,000 from the Highbury Foundation (headed by Peter Allard) to further specialize and expand our legal history library to include books from countries outside of Canada, in particular from Commonwealth nations. Graham Price and Louis Knafla have both donated titles from their personal libraries. In 2018, LASA intends to hire a librarian who will properly process, catalogue, and organize these significant donations, as well as making them searchable online.



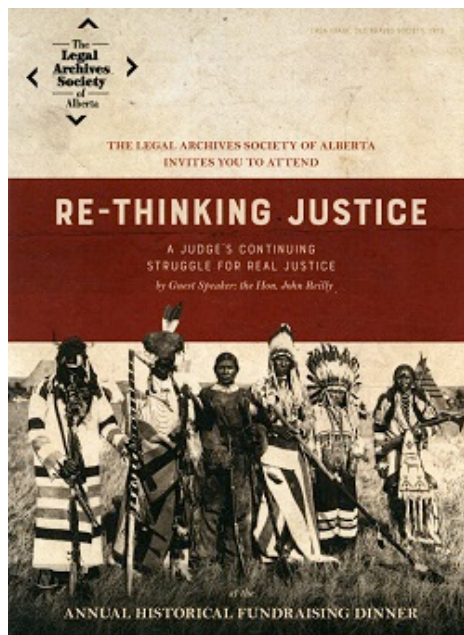
Publications

The Legal Archives Society of Alberta has published a variety of historical studies, biographies, records, and reference works on Alberta's legal past. On our new website we have introduced an 'Occasional Paper' series allowing authors to publish articles on law and society in Alberta. We currently have five papers available for PDF download. LASA's available books are listed on our website (www.legalarchives.ca/lasa-publications/)

Reference Services

LASA maintains an automated reference system along with services to support research projects such as family histories, firm history, academic papers, and biographies. LASA provides access to information on lawyers and judges, legal firms, and legal organizations in the province. LASA serves the Law Society of Alberta, lawyers, judges, scholars, students, educators, genealogists, and the broad public by providing access to its collection. Staff perform limited searches and interpretation of material in response to reference inquiries.

LASA received 78 requests for information relating to or taken directly from its holdings. Some of these requests involved extensive in-house research of archival material over a period of weeks. Others were simple requests for information provided in a matter of minutes over the telephone or via email. The information has been used for locating practice files, to complete genealogical research, or to produce historical publications. The types of researchers are broken down as follows: Law Society of Alberta - 18; Academic - 12; Donor/Depositor - 3; Legal Community - 24; Private Researcher - 15; and other Archives and Libraries - 6.



Above: Invitation to the Calgary Historical Dinner in October 2017 featuring the Hon. John Reilly, Q.C.; Top Right: the Hon. James Foster, Q.C., at the Edmonton Historical Dinner, March 2017; Bottom Right: Calgary Historical Dinner, October 2017.



Personnel

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Edmonton (2017-2019)

Dennis B. Denis, Q.C., Secretary
Edmonton (2017-2019)

Keith Marlowe, Treasurer
Calgary (2017-2019)

Fred R. Fenwick, Q.C., Benchers' Representative
Calgary

Hon. Madam Justice Jo'Anne Strekaf
Calgary (2016-2018)

Hon. Mr. Justice Jack Watson
Edmonton (2017-2019)

Hon. Mr. Justice Dallas Miller
Lethbridge (2017-2019)

Hon. Mr. Justice Blair Nixon
Calgary (2017-2019)

Hon. Madam Justice Dawn Pentelchuk
Edmonton (2017-2019)

Hon. Judge John Maher
Edmonton (2017-2019)

Hon. Judge Susan Richardson
Edmonton (2017-2019)

Aaron Bickman
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Calgary (2017-2019)

Oliver Ho
Calgary (2016-2018)

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Duncan McKillop, Q.C.
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Donna Purcell, Q.C.
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Leanne Young, Q.C.
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Staff

Stacy F. Kaufeld, M.A., Executive Director
Brenda McCafferty, Archivist
Ewa Gniazdowska, Administrative and Development Officer

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Hon. Allan H. Wachowich, Q.C.
Hon. Mr. Justice Jack Watson

*Indicates Deceased

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Patron (\$1,000 - \$4,999)

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April D. Grosse
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Roderick A. McLennan, Q.C.
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Moin Yahya

Advocate (\$500 - \$999)

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The Hon. Robert M. Cairns
Canadian Judicial Council (on behalf of
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The Hon. Judge Janet D.S. Franklin

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The Hon. Ernest A. Marshall, Q.C.
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The Hon. Terrence F. McMahon, Q.C.
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The Hon. Judge Susan E. Richardson
The Hon. Madam Justice Jo'Anne Strekaf
Norman L. Tainsh, Q.C.
E. David Tavender, Q.C.

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Aaron Bickman
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Donald R. Cranston, Q.C.
The Hon. Russell A. Dixon, Q.C.
The Hon. Catherine A. Fraser, Chief Justice of Alberta
W. Donald Goodfellow, Q.C.
The Hon. Judge Marlene L. Graham
Jeneane S. Grundberg
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Blair C. Yorke-Slader, Q.C.

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 Robert A. C. Knight
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 Terrence M. Kulasa
 Jane S. Lang
 The Hon. Judge Francis L. Maloney
 Douglas K. B. McLean
 M. Jenny McMordie
 The Hon. Mary T. Moreau, Chief
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 Alberta
 R. Philip North, Q. C.
 The Hon. James J. Ogle, Assistant
 Chief Judge
 The Hon. Richard J. O'Gorman,
 Assistant Chief Judge

Kirsten M. Olson
 John H. W. Rathwell
 The Hon. John D. Rooke, Associate
 Chief Justice
 Andrew C. L. Sims, Q. C.
 The Hon. Mr. Justice Frans F. Slatter
 Barbara J. Snowdon
 T. William Snowdon, Q.C.
 The Hon. Paul Sully, Q.C. and Carolyn
 Sully
 Brian W. L. Tod, Q.C.
 Harold W. Veale, Q.C.
 Diane M. Volk
 David J. Wachowich, Q.C.
 Neil B. Watson
 John H. Wilson, Q.C.

Supporter (up to \$149)

Anonymous
 Tudor A. H. Beattie, Q.C.
 Sophia L. Blumin
 James L. Dixon, Q.C.

Thomas H. Ferguson, Q.C.
 Rajiv Malhotra
 David H. McDermid
 University of Alberta Library
 Bibliographic Services (EBSCO)

The Hon. Allan H. Wachowich, Q.C.
 The Hon. L. David Wilkins, Q.C.



Current and former members of the Court of Appeal with the Late Justice Antonin Scalia, United States Supreme Court. Court of Appeal of Alberta, Centennial Anniversary Dinner, Calgary, October 2014

LASA Accession 2017-002

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Financial Statements

Year Ended December 31, 2017

(Unaudited)



CZECHOWSKY, GRAHAM & HANEVELT
CHARTERED PROFESSIONAL ACCOUNTANTS
• AN ASSOCIATION OF PROFESSIONAL PRACTICES •

STEVE CZECHOWSKY*
LOUIS GRAHAM*
DIANA HANEVELT*
JESSICA STOCK*
*DENOTES PROFESSIONAL CORPORATION

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of The Legal Archives Society of Alberta

I have reviewed the accompanying financial statements of The Legal Archives Society of Alberta that comprise the statement of financial position as at December 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

(continues)

Independent Practitioner's Review Engagement Report to the Members of The Legal Archives Society of Alberta *(continued)*

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that these financial statements do not present fairly, in all material respects, the financial position of The Legal Archives Society of Alberta as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Calgary, Alberta
June 8, 2018



DIANA HANEVELT PROFESSIONAL CORPORATION
CHARTERED PROFESSIONAL ACCOUNTANT

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Statement of Financial Position

December 31, 2017

(Unaudited)

	December 31 2017	December 31 2017	December 31 2017	December 31 2017	December 31 2016
ASSETS					
CURRENT					
Cash and cash equivalents	\$ 43,271	\$ 37,546	\$ 68,885	\$ 149,702	\$ 95,016
Accounts receivable	897	(6)	415	1,306	1,903
Prepaid expenses	7,128	-	3,034	10,162	10,158
	<u>\$ 51,296</u>	<u>\$ 37,540</u>	<u>\$ 72,334</u>	<u>\$ 161,170</u>	<u>\$ 107,077</u>
LIABILITIES AND NET ASSETS					
CURRENT					
Accounts payable	\$ 14,793	\$ -	\$ -	\$ 14,793	\$ 10,940
Interfund balances	151	(151)	-	-	-
Deferred revenue - Other (Note 5)	14,800	37,691	-	52,491	12,300
Deferred revenue - Casino (Note 6)	-	-	72,334	72,334	37,504
	<u>29,744</u>	<u>37,540</u>	<u>72,334</u>	<u>139,618</u>	<u>60,744</u>
NET ASSETS	<u>21,552</u>	<u>-</u>	<u>-</u>	<u>21,552</u>	<u>46,333</u>
	<u>\$ 51,296</u>	<u>\$ 37,540</u>	<u>\$ 72,334</u>	<u>\$ 161,170</u>	<u>\$ 107,077</u>

APPROVED BY SOLE DIRECTOR

 Director

See notes to financial statements

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Statement of Revenues and Expenditures

Year Ended December 31, 2017

(Unaudited)

	Operating	Restricted	Casino	Total	Total
	December 31	December 31	December 31	December 31	December 31
	2017	2017	2017	2017	2016
REVENUES					
Grants - Law Society of Alberta (Note 7)	\$ 180,000	\$ -	\$ -	\$ 180,000	\$ 238,000
Grants - Other	-	2,500	-	2,500	51,992
Fundraising	71,591	-	32,000	103,591	124,358
Investment and sundry income	12,767	-	-	12,767	12,399
Publications	598	-	-	598	240
	<u>264,956</u>	<u>2,500</u>	<u>32,000</u>	<u>299,456</u>	<u>426,989</u>
EXPENDITURES					
General administration	39,086	-	784	39,870	34,979
Fundraising	24,412	-	-	24,412	25,160
Projects	-	2,500	9,229	11,729	83,318
Publications	1,432	-	-	1,432	2,253
Premises	50,912	-	21,987	72,899	84,686
Salaries and benefits	173,895	-	-	173,895	160,737
	<u>289,737</u>	<u>2,500</u>	<u>32,000</u>	<u>324,237</u>	<u>391,133</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ (24,781)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (24,781)</u>	<u>\$ 35,856</u>

See notes to financial statements

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Statement of Changes in Net Assets

Year Ended December 31, 2017

(Unaudited)

	Operating	Restricted	Casino	Total Total	Total Total
	<i>December 31 2017</i>	<i>December 31 2017</i>	<i>December 31 2017</i>	<i>December 31 2017</i>	<i>December 31 2016</i>
NET ASSETS - BEGINNING OF YEAR	\$ 46,333	\$ -	\$ -	\$ 46,333	\$ 10,477
Deficiency of revenues over expenditures	(24,781)	-	-	(24,781)	35,856
NET ASSETS - END OF YEAR	\$ 21,552	\$ -	\$ -	\$ 21,552	\$ 46,333

See notes to financial statements

THE LEGAL ARCHIVES SOCIETY OF ALBERTA
Statement of Cash Flows
Year Ended December 31, 2017
(Unaudited)

	Total <i>December 31</i> 2017	Total <i>December 31</i> 2016
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenditures	\$ (24,781)	\$ 35,856
Changes in non-cash working capital:		
Accounts receivable	596	11,220
Accounts payable	3,854	3,711
Deferred revenue - Other	40,191	(42,270)
Deferred revenue - Casino	34,830	1,792
Prepaid expenses	(4)	(196)
	79,467	(25,743)
Cash flow from operating activities	54,686	10,113
FINANCING ACTIVITY		
Forgiveness of debt	-	(43,000)
Cash flow from (used by) financing activity	-	(43,000)
INCREASE (DECREASE) IN CASH FLOW	54,686	(32,887)
Cash - beginning of year	95,016	127,903
CASH - END OF YEAR	\$ 149,702	\$ 95,016

THE LEGAL ARCHIVES SOCIETY OF ALBERTA

Notes to Financial Statements

Year Ended December 31, 2017

(Unaudited)

1. PURPOSE OF THE SOCIETY

The Legal Archives Society of Alberta (the "society") is a not-for-profit organization incorporated provincially under the Companies Act of Alberta. As a registered charity the society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The purpose of the Society is to preserve, promote and understand the evolution of law and society in Alberta.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

Cash and cash equivalents

Cash and cash equivalents consists of cash in bank.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

At the end of each reporting period the Society assesses whether there are any indications that a financial asset measured at amortized cost may be impaired. Objective evidence of impairment might include significant financial difficulty of the issuer, default or delinquency in interest payments, or bankruptcy. When there is an indication of impairment, the Society determines whether a significant adverse change has occurred during the period in the expected timing or amount of future cash flows from the financial asset. Any impairment loss is recognized in the statement of revenues and expenditures in the current period. Impairment losses can be reversed to the extent of the improvement. The amount of the reversal is recognized in the statement of revenues and expenditures in the period the reversal occurs.

Contributed goods and services

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements. At times, goods are also donated to the Society. Due to the difficulty in determining the fair value, contributed goods are not recognized in the financial statements.

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THE LEGAL ARCHIVES SOCIETY OF ALBERTA
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Fund accounting

The Legal Archives Society of Alberta follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the Operating Fund.

Revenues and expenses related to special archival activities are reported in the Restricted Fund, these include:

1. cataloguing and preserving archival records,
2. researching and documenting oral histories,
3. commissioning bronze busts of individuals who have contributed significantly to legal history in Alberta.

The Casino Fund reports only funds raised from casino activities. These funds are not for general use. The majority of these funds must be used for qualifying activities in accordance with the Alberta Gaming Control guidelines and may be distributed to specified community trusts.

Revenue recognition

The Legal Archives Society of Alberta follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Casino contributions are recognized as revenue in the year in which the related expenses are incurred.

Archival collection

The archival collection consists items related to Alberta legal history, prominent lawyers and judges, including textual records, audio-visual materials, cultural items, medals and memorabilia, publications, prints and photographs. The archival collection has not been capitalized in the statement of financial position. Any purchases of collection items are expensed in the period in which the items are acquired. Contributions of collection items are reported as revenue and expenses at their fair value. When fair value cannot be determined, the contribution is not recognized in the financial statements.

Capital assets

Capital assets are expensed on acquisition. Capital assets include leasehold improvements related to the Calgary office, furniture and office equipment. For the year ending December 31, 2017 capital assets with a cost of \$nil (2016 - \$nil) were purchased.

(continues)

THE LEGAL ARCHIVES SOCIETY OF ALBERTA
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Accounts affected by measurement uncertainty relate to deferred revenue, accounts payable, and accounts receivable. Actual results could differ from these estimates.

3. INCOME TAXES

The Society is a registered charity within the meaning of the Income Tax Act (Canada) and is exempt from income taxes.

4. INTERFUND TRANSFERS

During the year, the Society's board of directors have approved the following transactions:

1. The Operating Fund owes the Casino Fund \$76 (December 31, 2016 - \$76 - Casino to Operating), regarding general operating expenses.
2. The Restricted Fund owes the Operating Fund \$227 (December 31, 2016 - \$nil) for payment of general operating expenses.
3. The Restricted Fund owes the Casino Fund \$76 (December 31, 2016 - \$76) regarding office rent and other sundry transactions.

These advances are non-interest bearing and due on demand.

5. DEFERRED REVENUE

The deferred revenue in the Operating Fund relates to advance ticket sales for an Edmonton event to be held in 2018. The deferred revenue in the Restricted Fund relates to outstanding projects.

	<u>2017</u>	<u>2016</u>
<u>Deferred revenue - restricted</u>		
Balance, beginning of the period	\$ 12,300	\$ 45,416
Contributions during the period	27,891	12,376
Amounts spent during the period	<u>(2,500)</u>	<u>(45,492)</u>
	<u>\$ 37,691</u>	<u>\$ 12,300</u>

THE LEGAL ARCHIVES SOCIETY OF ALBERTA
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited)

6. CASINO

Revenues of the Casino Fund are recognized when the related expenses or distributions are incurred, with the balance of Casino proceeds recorded as deferred revenue. Gaming proceeds may not be disbursed without the prior approval of the Alberta Gaming and Liquor Commission. Gaming proceeds are required to be expended within 24 months of receipt.

	2017	2016
Balance, beginning of the period	\$ 37,504	\$ 35,711
Amounts received during the period	66,830	72,208
Amounts spent during the period	(32,000)	(70,415)
	-	-
	\$ 72,334	\$ 37,504

7. ECONOMIC DEPENDENCE

The Society receives a significant portion of its funding from the Law Society of Alberta. The Society's by-laws make provision for a representative of the Law Society to be a member of its board of directors.

The Society has a deposit agreement regarding the administration of the Law Society's archival records. No fee is assessed by the Society for this service.

8. CONTRIBUTIONS TO COMMUNITY FOUNDATIONS

Since 1995, the Society has contributed to various provincial community foundations as a means of fulfilling its mandate. Beginning in 2005, these annual contributions were suspended. The balances in the various foundations are as follows:

<u>Section heading</u>	2017	2016
Edmonton Community Foundation	\$ 122,157	\$ 122,157
The Calgary Foundation	115,458	115,458
Community Foundation of Northwestern Alberta	4,792	4,792
Lethbridge Community Foundation	5,995	5,995
Medicine Hat Community Foundation	6,487	6,487
Red Deer and District Community Foundation	5,566	5,566
	\$ 260,455	\$ 260,455

Funds contributed are held in trust indefinitely. Income distributions to the Society are at the discretion of the various foundations. Distributions are recognized as income in the year received or receivable if the amount to be received can be reasonably estimated. Amounts have not changed materially from the balances disclosed at December 31, 2016.

THE LEGAL ARCHIVES SOCIETY OF ALBERTA
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited)

9. LEASE COMMITMENTS

The society has a long term lease with respect to its premises. The lease contains renewal options and provides for payment of utilities, property taxes and maintenance costs. Future minimum lease payments as at December 31, 2017, are as follows:

2018	\$ 70,916
2019	70,916
2020	70,916
2021	70,916
2022	70,916
Thereafter	<u>354,580</u>
	<u>\$ 709,160</u>

10. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of December 31, 2017.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The society is exposed to credit risk from funders. The Society has placed its cash and investments with major financial institutions from which management believes the risk of loss to be remote.

(b) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the society manages exposure through its normal operating and financing activities. The society is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.

